



## DVP Board Meeting Board Meeting Minutes, Aug. 24, 2016

- 1) Call to Order & Introductions.
  - a) President Dave Armstrong called the meeting to order at 8:40am.
  - b) DVP Directors Present: David Armstrong, Jeff Becker, Treasurer Yvonne Besvold, Emily DeArkland, Debbie Fox, Angie Hecht, Mike Merewether, Mark Hartley, Jeff Smith, Christy Weir, Doug Wood. Quorum met.  
Other attendees: Executive Director Kevin Clerici, Deputy Director Meredith Hart, Councilmember Cheryl Heitmann.
- 2) Approval of July DVP Minutes:
  - a) Tabled to September.
- 3) Approval of July DVP Financials:
  - a) Tabled to September.
- 4) DVP Action Items:
  - a) President and Executive Director authorized to move forward with legal action against Brooks Institute and Gphomestay to recover unpaid rent and other funds. Motion made by Doug Wood, seconded by Yvonne Besvold. Passed unanimously.
  - b) Approval to rent office space and social hall at 420 E. Santa Clara St. Direction to seek base rent of \$1.50 per square foot, with room for creative ideas. Motion made by Debbie Fox, seconded by Christy Weir. Passed unanimously.
  - c) Neutral position on City of Ventura's sales tax measure. Motion made by Mike Merewether, seconded by Angie Hecht. Christy Weir abstained. Passed unanimously.
- 5) Reports:
  - a) Director's Report:
    - i) Block by Block Operations Manager has left for a job at LAX. Started process for a replacement. Parks Director O'Connor has offered to be on interview panel. Team Lead Velasquez will serve as acting manager in the interim.
    - ii) DVP Operating Budget right on track through first 8 months. Big Belly revenues are up. Trolley maintenance expenses continue to be a challenge. Anticipate new propane-hybrid vehicle in 1<sup>st</sup> quarter of 2017.
    - iii) Park Ambassador expansion to Promenade going well. Good collaboration with PTF, and social service agencies. Having success with serving those who desire help.
      - (1) One Park Ambassador is out on medical leave for non-work-related injury.

Meeting adjourned at 10:01am.

Minutes submitted by Meredith Hart & Kevin Clerici